

## MID-STATE YOUTH FOOTBALL & CHEERLEADING CONFERENCE

### ARTICLE 1 NAME

The name of the organization shall be Mid-State Youth Football & Cheerleading Conference, Also known as MSYFCC

### ARTICLE 2 OBJECTIVE

The objective of the MSYFCC shall be to provide a football and cheerleading conference for the youth of communities who have membership in the MSYFCC.

The objectives will be achieved by providing supervised competitive football games under the rules and regulations of WIAA and MSYFCC. The emphasis is on participation, sportsmanship, academics, and the physical and mental development of each participant. Winning of games shall be considered secondary.

### ARTICLE 3 GOVERNMENT

- A. The government of the MSYFCC shall be vested in a Board of Directors, consisting of the President, 2 Vice Presidents, Secretary, Director of Officials, Cheerleading Director or Co-Directors, and one (1) representative from every community in the conference. In the event of a vacancy in the offices of Vice President, Secretary, Director of Officials, or Cheerleading Director: the President, at the next regularly scheduled meeting, will select a successor to serve until the next regular election, pending Board approval. In the event of a vacancy in the Office of President: the Vice President (1) shall assume the duties of President and appoint another Vice President until the next election. Prior to the first meeting each year, each community will submit in writing the name of their representative for the board. Each community shall have one (1) vote on all voting matters. The President will have the tie breaking vote if need be. There shall be no more than 2 offices held from any community in the conference. The following Board positions will have no Voting Rights: Vice Presidents, Secretary, Cheerleading Director, Director of Officials.

#### DUTIES OF BOARD MEMBERS

1. PRESIDENT-The President will run the league meetings. He/She should aid the community directors in conducting background checks, recruiting members, starting new organizations, or anything else that the local boards should need. The president will be allowed to coach a local team. (The same will be true for any Board position.)

The President will then be aided in His/Her duties by the following committees:

- The disciplinary committee will consist of 3-5 people. They will bring disciplinary recommendations to the board of directors when an incident occurs. Interviews will be conducted with the concerned parties prior to making any recommendations. All efforts will be made to conduct these interviews and hold the necessary meetings within 10 days of a complaint or

incident. Should a member of this committee be from the community with a pending disciplinary action, an alternate member will be appointed by the President. One Vice President will chair this committee.

The Competition committee will consist of 3-4 people responsible for scheduling games, interpreting rules and suggesting rule changes to the board, and aiding the official's director in scheduling officials. The committee will be chaired by a Vice President.

2. Vice President-Chair committees, Assist the President, VP1 takes over duties of President when President is absent from Board meeting.
3. Secretary-Record and distribute Board meeting Minutes, record game scores and League standings. Responsible for League financial obligations
4. Director of Officials-Contact for Officials, contact for Coaches who need Officials or have concerns with officiating.
5. Cheerleading Director-The Cheerleading director or Co-Directors will handle all conference matters.

B. The terms of office shall be as follows:

President & Vice President 1 – Two year term ending in odd numbered years.

Vice President 2 & Secretary – Two year term ending in even numbered years.

Director of Officials – Review at November meeting.

Cheerleading Director – Review at November meeting.

Elections will be held in November with discussions on candidates happening at the October meeting.

#### ARTICLE 4            MEETINGS

- A. The board of Directors will meet on a regular basis for the reading of minutes and conducting of any other conference business. Additional meetings may be called by the discretion of any two (2) Board members.
- B. Special meetings may be called by the President or by any 2 Board members in the absence of the President.
- C. Notice of all meetings shall be at least five (5) days in advance thereof to all members.
- D. Meetings that have less than 2/3 of the membership present shall not constitute an official meeting and no voting shall take place.
- E. Robert's Rules of Order shall govern the proceedings of all meetings, except where some conflicts with the By-Laws of the Conference.
- F. Attendance of meetings is mandatory for the well being of the Conference. Absence of all representatives of a community of at least two (2) successive meetings will result in the community losing its voting rights for the same number of meetings. Any issues discussed/resolved during the absence and subsequent loss of voting cannot be readdressed by that community.

## ARTICLE 5

## MEMBERSHIP

- A. Annual registration (\$100) per team, per community is required and an annual Scholarship Fee (\$50) is required by each community.
- B. Background checks are required for all coaches and board members. These background checks will be completed and maintained by that community's board on an annual basis.
- C. Each new community seeking participation in MSYFCC will be required to pay an entrance fee of \$200, to be reviewed by the board annually. NO refunds will be issued. Any community absence from participation for 2 consecutive years will be considered a new community.
- D. The Board of Directors reserves the right to assess all members' equal sums to cover operational costs.
- E. Each community will obtain Medical and Liability Insurance with the entire conference as a group. All premiums for such must be paid by the July meeting or other specified date in July.
- F. Additional Liability and/or Equipment Insurance may be obtained at the option of each community.
- G. All drivers must show proof of auto liability coverage to each community. MSYFCC are not responsible for individual drivers of each community.
- H. Application for Membership in MSYFCC will be considered by the entire Conference if the following criteria are met. Application for admittance must be typed with the following information:
  - 1. Name of the community.
  - 2. By-laws of the community attached
  - 3. Names of Board of Directors, Coaches, and all others with regular access to the kids must have Background Checks.
  - 4. Name and address of park and stadium
  - 5. Number of teams, divisions and teams colors
  - 6. Financial responsibility and stability
  - 7. Include definition of recruitment boundaries (school district)

An interview will be conducted with the President. A presentation and interview will then take place with the entire board of directors at a regularly scheduled monthly meeting. The applying community will then be excused and discussion will take place. A call for a vote may take place at this time. A simple majority rules if there is a quorum. If the applying community is accepted, it shall vote on any matters and can lose its vote only by expulsion.

- I. Members and order in which they joined:
  - 1. Wautoma Youth Football & Cheerleading (1999)
  - 2. Plainfield Youth Football and Cheerleading (1999)
  - 3. Berlin Youth Football & Cheerleading (2000)
  - 4. Montello Mustangs (2000)
  - 5. Almond Bancroft Youth Football (2000)
  - 6. Wild Rose Youth Football & Cheerleading (2000)
  - 7. Manawa Cowboys (2001)
  - 8. Westfield Area Youth Football & Cheerleading (2001)

9. Weyauwega/Fremont Youth Football & Cheer Association (2003)
10. Iola-Scandinavia Pee Wee Athletics (2005)
11. Amherst Youth Football (2006)
12. Omro Youth Football (2008)
13. Rosholt Area Youth Football Inc. (2009)
14. Adams-Friendship Youth Football (2009)
15. Winneconne Wolves Gridiron Club, Inc (2010)
16. Wittenberg-Birnamwood Area Youth Football (2011)

J. Once Application for Membership has been accepted, if the local league wishes to become a subordinate of Mid-State Youth Football & Cheerleading Conference 501(c)(3) tax-exempt organization, they must submit to the conference:

1. A letter indicating league name, Federal EIN, statement authorizing addition to the group ruling and specify annual accounting period. This letter must be signed by a local league officer.
  - i. **(League Name)** with the Federal EIN (number) wishes to be included in the group exemption filed by Mid-State Youth Football & Cheerleading Conference, Inc. **(League Name)** is not a private foundation and should be classified as a publicly supported organization under section 509(a)(2); defined as an organization supported by fund raising activities in which they sell various items.
  - ii. **(League Name)** annual accounting period runs January 1 through December 31.
2. A copy of the “Filed” stamped Articles of Incorporation, which **MUST** include specific wording for tax-exempt purposes, such as:
  - i. Organization is organized exclusively for charitable, religious, education, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
  - ii. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.
  - iii. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purpose or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purpose.
3. Completed Mid-State League registration form.

ARTICLE 6 FINANCIAL POLICY

- A. The Board of Directors shall decide all matters pertaining to the finances of the conference.
- B. All income shall be placed in a common treasury. Expenditures are to be directed in a manner to give no individual or team an advantage and shall be approved by the board of directors.
- C. Secretary shall present account statement and checkbook to President once per year in the month of October or as requested by the Board.

ARTICLE 7 REIMBURSEMENTS

Expenses incurred by officers will be brought before the membership and approved by majority vote.

ARTICLE 8 DISSOLUTION

In the event of dissolution of the Conference, all monies and physical equipment, not owned by the communities, will be divided equally among existing members.

ARTICLE 9 AMENDMENTS

- A. These by-laws or any sections thereof, may be amended or repealed by a majority vote of verbal ballots of the members meeting the provisions of Article 4 part D, as of the date proposed amendment or amendments provided that written notice of such proposed changes over the signature of the Secretary shall be mailed to each member at least fifteen (15) days prior to the meeting at which such proposed change shall be submitted to vote.
- B. The by-laws shall be reviewed every five (5) years by a committee of 3-5 Board members. These by-laws were approved by the Board of Directors on this 20th day, of February 2008.

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Article 5(I) – Amended to add “13. Rosholt Area Youth Football Inc.” by unanimous vote on January 21, 2009.

Article 5(I) – Amended to add “14. Adams-Friendship Youth Football” by unanimous vote on February 18, 2009.

Article 5(J) – Added by unanimous vote on May 20, 2009.

Article 5 (I)- Amended to add “15 Winneconne Wolves Gridiron Club, Inc” by unanimous vote on March 17, 2010.

Article 5 (I) – Amended to add “16. Wittenberg-Birnamwood Area Youth Football” by unanimous vote on January 19<sup>th</sup>, 2011.